

NEW YORK FILM ACADEMY

College of Visual and Performing Arts

CANCELLATION AND REFUND POLICY

Should a student's enrollment be terminated or cancelled for any reason, all refunds will be made according to the following refund schedule:

Students must officially withdraw and submit a Refund Request form to the registrar's office in person, by electronic mail, or by Certified Mail.

A student who officially withdraws before the first day of class from all courses will be refunded the total tuition minus the application fee, a \$100 registration fee and any institutional fees that may apply.

Students who officially withdraw from all courses after the first class will be refunded on a prorated basis up to 40% of the program. After 40% of the program is completed, there will be no refund.

Title IV Financial Aid will be refunded according to the Federal Title IV Refund Formula.

TERMINATION DATE

In calculating the refund due to a student, the last date of actual attendance by the student is used in the calculation, unless earlier written notice is received.

GROUND'S FOR TERMINATION

A student's enrollment can be terminated at the discretion of the institution for insufficient academic progress, non-payment of academic costs, or failure to comply with rules and policies established by the institution as outlined in the catalog.

ACKNOWLEDGEMENT

This document constitutes a binding contract between the New York Film Academy and the student and no further modification or representation except as herein expressed by both parties will be recognized.

DO NOT SIGN THIS CONTRACT BEFORE YOU HAVE READ IT OR IF IT CONTAINS ANY BLANK SPACES. ALL SIGNERS HAVE RECEIVED AND READ A COPY OF THE BINDING DOCUMENT AND CATALOG.

Signature of Applicant

Date

Print Name

Signature of Parent/Guardian (If under 18 years of age)

Date

Signature of School Official

Date